**Virtual Tour of Program Facilities**

Standard A1.09

As part of the **Provisional or Distant Campus** application for accreditation, the *Standards* require the sponsoring institution support the program in accomplishing its mission, in part, by providing the resources needed to fulfill obligations to matriculating and enrolled students.

To demonstrate compliance with **standard A1.09** the program must provide narrated video evidence of the following resources to support the institution’s plans for compliance with standard A1.09 as described in the application and in the **ARC-PA Physical Facilities TEMPLATE**, Appendix 1.

* Faculty offices (sufficient for the number of faculty planned)
* Classroom space (sufficient in number and size, and appropriate in design to meet their intended use and conducive to student learning)
* Laboratory space (sufficient in number and size, and appropriate in design to meet their intended use and conducive to student learning)
* Educational space to provide confidential academic counseling to students by the program director and principal faculty
* Space for program meetings
* Space for secure storage of student files and records

It is suggested programs use the video feature on a phone or iPad to create the video. The video must only include the areas listed above and show how the spaces are sufficient in size to accommodate maximum enrollment (for example, classroom images show sufficient seating for the maximum number of planned students). The duration of the video may not exceed 30 minutes. Still photos and or architectural renderings may accompany a video presentation as appropriate.

The video must be emailed to VirtualTour@arc-pa.org no later than **1 week prior** to the first day of the virtual site visit. The video file size is limited to 100 mb, however file size may be limited by the sender’s email. Programs may need to break up the tour into multiple videos/emails in order to send.