ARC-PA WORKSHOP REGISTRATION

 **Self-Study Workshop**

**July 28-30, 2020**

Hilton Downtown, Cleveland, Ohio

Deadline for Receipt of Registration Form **April 17, 2020**; payment due **May 1, 2020**

This interactive workshop will help participants understand and apply the elements of data analysis and appropriately document a robust ongoing self-assessment process. The workshop will require participants to actively engage in data analysis as it relates to the Self-Study Report required of programs undergoing accreditation review under the Standards, 5th edition.

**Space is limited**. Programs are limited to one attendee per program.

Priority will be given to:

* Programs scheduled to submit a 3 Year Out Self Study Report from September 2020 through December 2021
* Programs scheduled for a Provisional Monitoring, Final Provisional, or Continued site visit from September 2020 through December 2021
* Programs scheduled for a focused site visit that requires a self-study report submitted between September 2020 through December 2021.

All those *wait listed* will be notified no later than April 24, 2020 about the availability of a seat at the workshop.

PA Program Name: Click here to enter text.

Eligibility: My program is scheduled Choose an option.

Last Name:Last name First Name:First name Professional and Academic Credentials: Credentials

Role in Institution/ Program: [ ]  Program Director

[ ]  Medical Director

[ ]  Academic Coordinator

[ ]  Clinical Coordinator

[ ]  Principal Faculty

[ ]  Staff (role): Click here to enter text.

[ ]  Other: Click here to enter text.

Years in current position: Enter Years Years Enter Months Months

Years of PA education experience: Enter Years Years Enter Months Months

Have you attended an “Accreditation and You Workshop”? [ ]  Yes ( Year ) [ ]  No

Year of attendance at Provisional Pathway Conference: Year

Your mailing address:

Street: Address City: City State: State Zip: Zip

Daytime phone number with area code: xxx-xxx-xxxx

Mobile number with area code: xxx-xxx-xxxx

Email: Email Address (Confirmation of registration and correspondence about the workshop will be sent to this email address.)

List any food allergies/physical needs: Click here to enter text.

Comments:

Click here to enter text.

[ ] Personal Check being mailed separately [ ]  Institution check to follow

**NOTE:** Registration form must be received by **April 17, 2020.**

All checks must be received no later than **May 1, 2020** or registration will be cancelled.

The ARC-PA does **NOT** accept credit cards. **Make checks payable to: ARC-PA, Inc.**

After completing and saving this form, please send it as an email attachment to: SSRWorkshop@arc-pa.org

**Send the registration fee to:**  Self Study Workshop Registration, ARC-PA, 12000 Findley Road, Suite 275, Johns Creek, GA 30097.

**Submission of this registration form does NOT guarantee registration.**

Confirmation will be sent to the email address listed above. **Air, hotel and other travel arrangements should NOT be made until you receive confirmation of workshop registration.**

Questions about registration? Contact Mercedes@arc-pa.org

**Cancellation policy for ARC-PA sponsored events**

1. Registrants who are unable to attend an event for any reason may substitute, by arrangement with ARC-PA, someone else from the same institution with no additional expense.
2. If a registrant is unable to attend an event and a substitution is not an option, the following refund arrangements will apply:
	1. Registrations cancelled 15 days or more before the event will be refunded 100%.
	2. Registrations cancelled less than 15 days before the event will forfeit $500 of the event fee and the remaining balance of the fee will be refunded.
3. Refunds will be issued within 2 weeks after the event.